

## Asset Information

- Up to 50 alphanumeric character asset ID
- Unlimited number of characters for the asset description
- Include scanned images for easier identification of the asset
- Record manufacturer, model serial number, PO # and vendor information for each asset
- Pre-defined asset classes assign depreciation values and GL accounts automatically
- Track leased assets
- Track assets using user defined location codes
- Assign assets to property tax jurisdictions
- Assign each asset to an unlimited number of user-defined asset categories such as computers, office equipment, loan number, etc.

## Depreciation

- Unlimited number of depreciation books for each asset including:
  - Book
  - Federal tax
  - State tax
  - AMT
  - ACE
- Separate acquisition date and in-service date
- All IRS approved methods of depreciation including:
  - Straight line
  - Units of production
  - Declining balance
  - Sum of the years digits
  - ACRS
  - MACRS
- Record non-depreciable assets
- Special auto depreciation methods to enforce limits on automobile depreciation expense

## Dispositions

- Partial dispositions
- View each depreciation books gain/loss calculation
- Automatic calculation of depreciation expense adjustment for early retirements
- Add additional GL journal entry transaction for any disposition
- Permanent record of all disposed assets is maintained
- Disposition journal entries automatically interface to EmpowerGL

## Asset History

- All changes to an asset are recorded in the asset history file including:
  - Acquisition
  - Disposition
  - Location change
  - Property tax jurisdiction change
  - General ledger asset account change
  - General ledger accumulated depreciation account change
  - Depreciable basis change
  - Asset group change

## Physical Inventory

- Create physical inventory worksheets by:
  - Department
  - Location
  - Inventory count cycle
- Record comments and change asset location when inputting confirmation
- Report exceptions only after the count is completed
- Import a file of bar code readings to update asset's last date counted

# FA Assets Features Checklist

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## Reporting

- Complete library of standard reports including:
  - Acquisition Register
  - Disposition Register
  - Asset History Listing
  - Replacement/Insurance Listing
  - GL - Asset Account Ledger
  - GL - Accumulated Depreciation Ledger
  - Depreciation By Period
  - Depreciation By Asset
  - Units of Production Worksheet
  - Assets By Class
  - Assets By Group
  - Assets By Location
  - Asset by Property Tax Jurisdiction
  - Inventory Worksheet
- Easily modify any standard library report or create additional reports using the powerful PowerBuilder® report writer

## Inquiries

- Inquiries put information at your fingertips. EmpowerFA provides inquiries for:
  - General Information
  - Depreciation Books
  - Location/Property Tax
  - Ledger Accounts
  - Asset Groups
  - Replacement Cost/Insurance
  - Special Taxes Attributes
  - Depreciation History
  - Asset Changes History
  - Journal Entries by Asset
  - Units of Production History
  - Disposition Information

## Replacement Cost/Insurance Evaluation

- Use an unlimited number of cost indexes such as the CPI to index the replacement cost of each asset
- Record the insurance carrier of insured assets
- Report the difference between net book value and insured value and replacement cost for management analysis

## Additional Features

- Multiple companies
- Secure access via username and password
- Intuitive navigation
- Establish menus/navigation by job task or by user
- User preferences establish business rules for processing

## Client Server Technology

- Open system architecture
- Multiple DBMS support for Oracle®, Microsoft SQLServer®, Sybase® and SQLAnywhere®
- Client support for WindowsNT®, Window 3.x® or Windows95®

## Service and Support

- Onsite installation
- Onsite training
- Custom programming
- Source code
- Annual maintenance
- Software enhancement lists
- User conferences